

**SAN BERNARDINO COUNTY AIRPORTS COMMISSION MEETING
AUGUST 22, 2019.**

The meeting of the San Bernardino County Airports Commission was called to order at 10:10 a.m. by Commissioner Jim Bagley. Meeting location: Chino Airport Threshold Aviation 8354 Kimball Avenue Chino, Ca 91710.

Commission Members Present:

Jim Bagley, Desert at Large, Chair
Larry Asmus, Valley at Large, Vice Chair
Joseph Fitzgerald, First District
Christine Canepa, Second District
William Smith, Third District
Ray Marquez, Fourth District
Roy Cox, Fifth District

Commission Members Absent:**Staff Present:**

Maureen A. Snelgrove, Assistant Director
Nicole Leyden, Secretary
Tina Abarca, Fiscal Specialist
Adrianna Ortiz, Planner
Steve Mintle

Department of Airports
Department of Airports
Department of Airports
Department of Airports
Real Estate Services

Visitors Present:

Chuck McCormick
Bob Velker
Ron Frame
Mike Kreeger
Amin Khademi
Chuck & Sharon Stuewe
Doug Crowther
Carl Scholl
Deana Olivares- Lambert
Joe & Pat Yancey
James Kelly
Ed Bonadiman
Tracy Williams
Tom Bressan

Mead & Hunt
Chino Development League
BOS 1st District
Chino Valley Fire District
Chino Airport Tenant
Chino Airport Tenants
Threshold Aviation
Aero Trader
The 20/20 Network
Yancey Enterprises
Clearway Energy
Joseph Bonadiman & Associates
Guest
Threshold Aviation

Pledge of Allegiance

Led by Commissioner Bagley.

Report on Posting of Agenda:

Ms. Snelgrove stated that the agenda had been posted as required.

Awards, Guest Introductions and Announcements:

Ms. Snelgrove introduced the new Airport Planner, Adrianna Ortiz.

Guests introduced themselves.

Action Item - Approval of Commission Meeting Minutes, June 27, 2019

Moved by Commissioner Asmus seconded by Commissioner Smith. The item passed unanimously to approve the commission meeting minutes from June 27, 2019.

Action Item – Review and Recommendation on the Apple Valley Airport Cafe

Moved by Commissioner Marquez seconded by Commissioner Asmus. The item passed unanimously to approve the recommendation of the Apple Valley Airport Cafe.

Commissioner Reports/Comments

Commissioner Bagley reported that the last time that he was at Twentynine Palms Airport that there was no water available.

Public Comments

Mr. Khademi reported issues with asphalt at Chino Airport.

Information Item: Apple Valley Airshow Dedication

A request was made for the Apple Valley Airshow to dedicate this year's airshow to Capt. Joseph McConnell and Korean War veterans. Capt. Joseph McConnell was the first triple jet ace in American history. He flew during the Korean War and had close ties to the High Desert. An item was taken to the Board of Supervisors for approval of the dedication.

Information Item: Discuss Planning Commission Meeting Conflicts

Mr. Bagley explained that San Bernardino County does not have an Airport Land Use Commission. The Planning Commission utilizes Airport Commissioners for Planning Commission items. The Planning Commission meetings sometimes conflict with the Airport Commission meetings. Because they meet infrequently and the Airport Commission meets regularly on a specific day he would like our calendar to be shared with the Planning Commission so not to schedule a meeting on the same day.

Information Item: Kimball Avenue Traffic Pattern

Ms. Snelgrove explained that there are issues with ingress and egress at the commercial gate complex. The development of Kimball Ave was designed and approved by the City of Chino several years ago. The work involved with that project was delayed until now. Kimball Ave was not designed for usage of heavy truck, but there is potential for gates to be added off of Flight Ave for trucks to come to the airport.

Commissioner Bagley requested that this item be put on the agenda again.

Action Item – Motion made to create a Sub-Committee for the Kimball Ave Traffic Pattern

Moved by Commissioner Asmus seconded by Commissioner Canepa. The item passed unanimously to create a sub-committee for the Kimball Ave traffic patterns

Information Item: Daggett Solar Facility Project

The company Clearway Energy is moving forward with a conditional use permit to construct and operate a utility-scale photovoltaic solar energy installation.

Ms. Snelgrove shared that there are two issues from the Department's perspective. This is the largest solar array in approximate location to any operational airport in the United States. This has the potential to possibly be distractive to the aviation community.

Presentation given by James Kelly with Clearway Energy.

Break 11:42 am – 11:52 am

Director's Reports**Capital Improvement Program**

- Chino
 - Kimball Ave Conveyance Project – Moving forward with hydrology studies and utility studies.
 - Relocation of mailroom complete – Waiting for security system to be relocated. Existing building scheduled to be torn down approximately at the beginning of October.
 - Reengaging with FAA regarding the north-west apron project.

Board of Supervisors Activity

Ms. Snelgrove shared the three items that were taken to the Board.

- The appointment of Joseph Fitzgerald to the Airports Commission.
- Extension of contract with on-call engineering and architectural consulting services.
- Approval for the Apple Valley Airshow for three years – 2019, 2020, 2021.

Real Estate

- Consignment of Inland Valley Aviation – Currently being prepared for signature.
- R&R Properties – Obtaining permits to relocate their modular unit for retail sale of sod.

Financial Report

The Department is currently at 13% of the year.

Expenditures are routinely higher in August in preparation for the following fiscal year, but revenue and expenditures are both on target.

Monthly Reports

Assistant Director

Staffing –

Vacancy for Airport Manager for Chino Airport and Apple Valley. Interviews are scheduled next week.

There will also be interviewees for the Maintenance Supervisor position for the Desert Airports. Department of Airports is a part of the Community Services Group (CSG) - Communications Officer recently hired and is housed in the CSG administrative office. She is assisting all the departments with their social media presence, outward marketing and public information.

The Department Staff Analyst and County Counsel representative attended an FAA DBE (Disadvantaged Business Enterprise) conference and will assist in finalizing the DBE plan for the Department.

The Department is working with a consultant to update the water quality management plan for Chino Airport and is working with the City as it pertains to the Chino conveyance.

Chino Airport Operations

The operational count is down slightly. There are less helicopter operations and less flights

occurring with the flight schools.

Miscellaneous

Nothing to report.


Date, Time and Place of Next Meeting

The next meeting will be held on Thursday, September 26, 2019 at 10:00 a.m. – Apple Valley Airport – 21600 Corwin Rd. Apple Valley, Ca 92307

Adjournment: Meeting was adjourned by Commissioner Bagley at 12:06 pm.

Respectfully submitted,



Jim Bagley
Airports Commission

Maureen A. Snelgrove, Assistant Director
Department of Airports

Nicole Leyden, Secretary I
Department of Airports